## **McIntyre Dick** 2023 Rental Property Checklist

Account Name	Bank Account Number		
Inland Revenue now direct credit refunds to your bank. Please advise the bank account you wish refunds (if any) to go into.			
Tax Refunds Direct Credited			
Property Address:			
Entity / Individual Name:			

Provide details below depending if:

- The property was rented permanently; or
- Was used privately and also to derive income such as a holiday home (mixed use asset)

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Rental Property	Days / \$	Mixed Use Asset	Days / \$
Number of days property was rented or available for rent during year		Number of days used during the year	
Was it rented to family or associated persons <sup>1</sup> ? If so, advise number of days and amount of rent received		Number of days used by family or associated persons <sup>1</sup>	
	·	Rent received from family or associated persons	
		Number of days used for less than 80% of market rental	
		Rent received where was less than 80% of market rental	

<sup>1</sup> Associated persons include close relatives, or if owned by an entity, persons associated with the entity owning the property.

## **RENTAL INCOME**

Expense	\$
Advertising	
Agent collection & inspection fees	
Electricity & gas (if applicable)	
Interest expense	
Insurance	
Legal expenses (attach details)	
Rates	
Repairs & maintenance	
Telephone	
Travel (provide number of km driven)	
Other expenses (attach details)	
Asset purchases or sales (attach details)	

\$